



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, DECEMBER 6, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 6, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:30 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 6, 2011, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of November 8, 2011**

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 8, 2011, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting – November 22, 2011 and Consideration of Recommendations**

Moved by Trustee MacNeil

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 22, 2011, as presented.

CARRIED

1.1.1 **Student Fees Policy (201.9)**

Policy Committee Chairperson Nieuwesteeg presented background information on the Student Fees Policy. Yolanda Baldasaro, Superintendent of Education, reminded Trustees that the Student Fees Policy was previously an interim policy.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Fees Policy (201.9), as presented.

CARRIED

**1.1.2 Occupational Health & Safety Policy (201.6)
Employee Workplace Harassment Policy (201.7)
Employee Workplace Violence Policy (201.11)**

Frank Iannantuono, Superintendent of Education, informed Trustees that the Ministry of Labour requires School Boards to review their Occupational Health & Safety Policy; Employee Workplace Harassment Policy; and the Employee Workplace Violence Policy, on an annual basis.

Trustee MacNeil suggested an amendment to the Employee Workplace Harassment Policy to redefine the definition of “Harassment” as outlined in Bill 168.

Trustees agreed to refer the Employee Workplace Harassment Policy back to the Policy Committee to review the suggestion.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6) and the Employee Workplace Violence Policy (201.11), as presented.

CARRIED

1.2 Policy Schedule – November 22, 2011

Director Crocco presented the Policy Schedule – November 22, 2011.

1.3 Policy Update – November 22, 2011

Director Crocco presented the Policy Update – November 22, 2011.

2. Speech and Language Demonstration Site

Yolanda Baldasaro, Superintendent of Education, introduced Colleen Atkinson, Amy Dowd, and David O’Rourke, Special Education Coordinators, along with Jackie Van Lankveld, Coordinator, Niagara Preschool Speech and Language Program, Niagara Peninsula Children’s Centre, and Site Manager for the Niagara Demonstration Site, who presented the report on the Speech Language Demonstration Site.

Trustees were informed that the tri-ministry consisting of the Ministry of Child and Youth Services, the Ministry of Health and Long Term Care and the Ministry of Education selected Niagara Catholic as one (1) of seven (7) provincial demonstration sites for integrating speech and language services for young children and students. The Niagara Demonstration Site was awarded a budget of \$150,000 to support the achievement of the outcomes outlined in its Expression of Interest (EOI) submission for the 2011-2012 school year.

3. Elementary Itinerant Arts Program

Mark Lefebvre, Superintendent of Education, welcomed Lori Kirk, Itinerant Arts Coach, who introduced the Itinerant Arts Team. Ms. Kirk presented information on the Elementary Itinerant Arts Program noting that the additional preparation time allotted to full-time ELKP to Grade 8 teachers under the PDT-agreement provides the Coaches the opportunity to collaborate with grade-level teachers to discuss the current best practices in the arts, as well as providing

students with further opportunities to create, understand, analyze, and respond, as they build upon a solid foundation of knowledge in the arts.

4. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

5. **Monthly Updates**

5.1 **Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

5.2 **Student Trustees' Update**

Ryan Creelman and Patrick Morris, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.3 **Senior Staff Good News Update**

Senior Staff highlights included:

Superintendent Lefebvre

- A video clip on Niagara Catholic's 2nd Annual Spelling Bee which took place November 30, 2011 at Notre Dame College School was presented.

Superintendent Forsyth-Sells

- Trustees were provided with a copy of the "Living in Niagara 2011" magazine.

Due to a timed In Camera Item the Committee of the Whole moved into the In Camera Session at 8:35 p.m.

The Report from the In Camera Session is provided under item G.

D. INFORMATION

1. **Trustee Information**

1.1 **Spotlight on Niagara Catholic – November 22, 2011**

Director Crocco presented the Spotlight on Niagara Catholic – November 22, 2011 issue for Trustees' information.

1.2 **Calendar of Events – December 2011**

Director Crocco presented information on the Calendar of Events – December 2011.

**1.3 Annual Administrators, Trustees and Priests Faith Formation
December 15, 2011 - 11:00 a.m. – Club Italia, Niagara Falls**

Director Crocco reminded Trustees of the Annual Administrators, Trustees, and Priest Faith Formation being held on December 15, 2011 at 11:00 a.m.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

1.4 OCSTA Catholic Trustees' Professional Development Seminar – January 13-14, 2012

Director Crocco presented information on OCSTA's Catholic Trustees' Professional Development Seminar being held in Toronto on January 13-14, 2012.

Trustees were asked to confirm their attendance with Sherry Morena.

1.5 Bishop's Gala - January 27, 2012 – Club Italia, Niagara Falls

Director Crocco presented information on the 9th Annual Bishop's Gala being held on January 27, 2012 at Club Italia in Niagara Falls.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Director Crocco updated Trustees on Senior Administrative Council's review of the 2011-2012 Budget for presentation at the December Board Meeting and the status of the Accepting Schools Act 2011, as it makes its way through the House in Queen's Park.

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:35 p.m. and reconvened at 11:55 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 6, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on November 8, 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.1 of the In Camera Agenda.

CARRIED (Item F3.1)

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.2 of the In Camera Agenda.

CARRIED (Item F3.2)

At 11:00 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee Fera

THAT the Committee of the Whole extend the meeting by 15 minutes.

CARRIED

At 11:15 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee MacNeil

THAT the Committee of the Whole extend the meeting by 15 minutes.

CARRIED

At 11:30 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee O'Leary

THAT the Committee of the Whole extend the meeting by 15 minutes.

CARRIED

At 11:45 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee MacNeil

THAT the Committee of the Whole extend the meeting by 15 minutes.

CARRIED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the recommendation as outlined in Item F3.3 of the In Camera Agenda.

CARRIED (Item F3.3)

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on November 8, 2011, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the December 6, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:59 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 6, 2011.**

Approved on the **17th** day of **January 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer